

**EXECUTIVE  
21 NOVEMBER 2017  
5.00 PM – 5.36 PM**



**Present:**

Councillors Bettison OBE (Chairman), Dr Barnard (Vice-Chairman), D Birch, Brunel-Walker, Mrs Hayes MBE, Heydon, McCracken and Turrell

**34. Declarations of Interest**

There were no declarations of interest.

**35. Minutes**

**RESOLVED** that the minutes of the meeting of the Executive on the 17 October 2017 together with the accompanying decision records be confirmed as a correct record and signed by the Leader.

**Executive Decisions and Decision Records:**

The Executive considered the following items. The decisions are recorded in the decision sheets attached to these minutes and summarised below.

**36. Urgent Items of Business**

There were no urgent items of Business.

**37. "Unlocking Opportunities for all Children" Special Educational Needs and Disability Improvement Strategy (2017-2020)**

**RESOLVED** that the Special Educational Needs and Improvement Strategy be approved.

**38. Local Government and Social Care Ombudsman Annual Review Letter 2017**

**RESOLVED** that the Local Government and Social Care Ombudsman Annual Review letter 2017 is noted.

**39. Establishment of a People Directorate**

**RESOLVED** that the proposals for creating an integrated "People Directorate" are endorsed and noted.

**40. Exclusion of Public and Press**

**RESOLVED** that pursuant to Regulation 21 of the Local Authorities (Executive Arrangements) (Access to Information) Regulations 2000, members of the public and press be excluded from the meeting for the consideration of item 9 & 10 in the agenda (items 41 & 42 in the minutes) which involves the likely disclosure of exempt

information under the following category of Schedule 12A of the Local Government Act 1972:

- (3) Information relating to the financial or business affairs of any particular person (including the authority).

41. **Award of the Contract for the Management of Leisure Services**

**RESOLVED** that:

1. the contract for the management of Bracknell Leisure Centre, Coral Reef and Downshire Golf Complex be awarded to supplier C.
2. the contract with supplier C will begin on the 1<sup>st</sup> March 2018.

42. **Commercial Property Investment Strategy Update**

**RECOMMENDED:** that further capital sums of up to £30m are made available to support the Commercial Property Investment Strategy achieving its target level of £3m on-going additional revenue income.

**CHAIRMAN**

## Bracknell Forest Council Record of Decision

<b>Work Programme Reference</b>	<b>I072584</b>
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1. **TITLE:** "Unlocking Opportunities for all Children" Special Educational Needs and Disability Improvement Strategy (2017-2020)

2. **SERVICE AREA:** Children, Young People and Learning

3. **PURPOSE OF DECISION**

The Executive is requested to approve the draft strategy which has been written in partnership with schools, colleges, early years settings, parents/carers, young people and other stakeholders (attached as Appendix 1) to raise the achievement of children and young people with Special Education Needs (SEN) and Disabilities.

The Council has a number of statutory duties in relation to Special Education Needs and Disabilities and works to statutory guidance in a detailed Code of Practice, published following the Children and Families Act 2014. "Thrive in Learning" sets out the three year strategic direction and priorities for Special Educational Needs and Disability (SEND) for children and young people aged 0-25 years. It sits as a section of the Learning Improvement Strategy.

The LA has the lead for the partnership in Bracknell Forest (BF) that coproduced the plan, but recognises that its success will lie in the effectiveness of the partnership between all stakeholders

4. **IS KEY DECISION** No

5. **DECISION MADE BY:** Executive

6. **DECISION:**

**RESOLVED** that the Special Educational Needs and Improvement Strategy be approved.

7. **REASON FOR DECISION**

1. There is a statutory requirement for all Local Authorities to have a Special Educational Needs and Disabilities (SEND) Strategy.
2. There is a necessity for the Local Authority to lead the partnership in developing services and provision for Children and Young People with Special Educational Needs.

8. **ALTERNATIVE OPTIONS CONSIDERED**

None. This is a statutory requirement.

9. **PRINCIPAL GROUPS CONSULTED:** A full list of those who help coproduce the strategy is included in acknowledgements section of the strategy

10. **DOCUMENT CONSIDERED:** Report of the Director of Children, Young People & Learning.

11. **DECLARED CONFLICTS OF INTEREST:** None

<b>Date Decision Made</b>	<b>Final Day of Call-in Period</b>
21 November 2017	28 November 2017

**Bracknell Forest Council  
Record of Decision**

<b>Work Programme Reference</b>	<b>I072586</b>
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1. **TITLE:** Local Government and Social Care Ombudsman Annual Review Letter 2017
2. **SERVICE AREA:** Chief Executive
3. **PURPOSE OF DECISION**  
  
To receive the Local Government and Social Care Ombudsman Annual Review letter 2017.
4. **IS KEY DECISION** No
5. **DECISION MADE BY:** Executive
6. **DECISION:**  
  
**RESOLVED** that the Local Government and Social Care Ombudsman Annual Review letter 2017 is noted.
7. **REASON FOR DECISION**  
  
The Annual review letter provides the Executive with information to help assess the Council's performance in handling complaints.
8. **ALTERNATIVE OPTIONS CONSIDERED**  
  
None.
9. **PRINCIPAL GROUPS CONSULTED:** Corporate Management Team
10. **DOCUMENT CONSIDERED:** Report of the Chief Executive
11. **DECLARED CONFLICTS OF INTEREST:** None

<b>Date Decision Made</b>	<b>Final Day of Call-in Period</b>
21 November 2017	28 November 2017

**Bracknell Forest Council  
Record of Decision**

<b>Work Programme Reference</b>	<b>I072585</b>
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1. **TITLE:** Establishment of a People Directorate

2. **SERVICE AREA:** Chief Executive

3. **PURPOSE OF DECISION**

To inform Members of initial steps being taken towards the long term streamlining of the Council's senior leadership team.

4. **IS KEY DECISION** No

5. **DECISION MADE BY:** Executive

6. **DECISION:**

**RESOLVED** that the proposals for creating an integrated "People Directorate" are endorsed and noted.

7. **REASON FOR DECISION**

The recommendation aims to increase the linkages between services whilst reducing costs in line with the informal targets in the Council's Efficiency Plan that was agreed in October 2016.

8. **ALTERNATIVE OPTIONS CONSIDERED**

There are any number of ways to organise service delivery in a multi-faceted organisation such as the Council.

9. **PRINCIPAL GROUPS CONSULTED:** Corporate Management Team

10. **DOCUMENT CONSIDERED:** Report of the Chief Executive

11. **DECLARED CONFLICTS OF INTEREST:** None

<b>Date Decision Made</b>	<b>Final Day of Call-in Period</b>
21 November 2017	28 November 2017

**Bracknell Forest Council  
Record of Decision**

<b>Work Programme Reference</b>	<b>I071275</b>
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1. **TITLE:** Award of the Contract for the Management of Leisure Services

2. **SERVICE AREA:** Environment, Culture & Communities

3. **PURPOSE OF DECISION**

To award the contract for the management of Leisure Services - Bracknell Leisure Centre, Coral Reef and Downshire Golf Complex.

4. **IS KEY DECISION** No

5. **DECISION MADE BY:** Executive

6. **DECISION:**

**RESOLVED** that:

1. the contract for the management of Bracknell Leisure Centre, Coral Reef and Downshire Golf Complex be awarded to supplier C.
2. the contract with supplier C will begin on the 1<sup>st</sup> March 2018.

7. **REASON FOR DECISION**

The recommendations are based on a detailed evaluation of all tender bids by an experienced senior management team from Environment, Culture and Communities Department, alongside colleagues from the Procurement and Transformation teams.

The assessment process followed the structure identified within the procurement plan which was previously agreed by the Executive. As such there was a 60% weighting towards cost and 40% towards quality for both Lots 1 and 2. Tenderers had to detail how they would provide elements of the service matched with relevant evidence and also provided detailed method statements. Consequently, the recommendations provide the best combination of quality and cost from all tenders submitted.

8. **ALTERNATIVE OPTIONS CONSIDERED**

The alternative option to outsource the management of the three Leisure sites is to retain them in house. Whilst the sites have been successfully managed in house the financial pressures the Authority is currently under would mean that significant cuts would have to be made to service provision and staff. This option was not acceptable to the Council.

9. **PRINCIPAL GROUPS CONSULTED:** Public  
Staff  
Members

10. **DOCUMENT CONSIDERED:** Report of the Director of Environment, Culture & Communities
11. **DECLARED CONFLICTS OF INTEREST:** None

<b>Date Decision Made</b>	<b>Final Day of Call-in Period</b>
21 November 2017	28 November 2017



**Bracknell Forest Council  
Record of Decision**

<b>Work Programme Reference</b>	<b>1072157</b>
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1. **TITLE:** Commercial Property Investment Strategy Update

2. **SERVICE AREA:** Resources

3. **PURPOSE OF DECISION**

To review progress to date in implementing the Commercial Property Investment Strategy (CPIS) and proposes that additional capital resources of up to £30m are made available for further acquisitions, in order to secure this level of additional income.

4. **IS KEY DECISION** Yes

5. **DECISION MADE BY:** Executive

6. **DECISION:**

**RECOMMENDED:** that further capital sums of up to £30m are made available to support the Commercial Property Investment Strategy achieving its target level of £3m on-going additional revenue income.

7. **REASON FOR DECISION**

A Council-wide Transformation Programme has been established to review all services over time and secure savings that will play a large part in enabling the Council to set a balanced budget for the coming years. Commercial property acquisitions have been targeted to deliver on-going additional income of £1m per year, rising to £3m by 2019/20.

8. **ALTERNATIVE OPTIONS CONSIDERED**

The Executive could decide that the level of investment already approved, at £60m, should represent the ceiling for commercial property acquisitions. The consequence of this would be the need for alternative savings to be identified in order to achieve a balanced medium-term financial position.

9. **PRINCIPAL GROUPS CONSULTED:** Councillors and Corporate Management Team

10. **DOCUMENT CONSIDERED:** Report of the Director of Resources

11. **DECLARED CONFLICTS OF INTEREST:** None

<b>Date Decision Made</b>	<b>Final Day of Call-in Period</b>
21 November 2017	28 November 2017

